

CITY OF TORRANCE
BID NO. B2013-33

Bid for Replacement of HVAC Units at Various Locations

BID SUBMITTAL INFORMATION

PLACE: CITY OF TORRANCE
Office of the City Clerk
3031 Torrance Blvd.
Torrance, CA 90503

BID DEADLINE: **2:00 PM**

BID DUE DATE: **Thursday, August 22, 2013**

The **ORIGINAL** BID, plus one copy must be submitted in a sealed envelope and marked with the bid number and title.

BIDS MAY BE MAILED OR HAND DELIVERED. NO FAXED BIDS WILL BE ACCEPTED. LATE BIDS WILL NOT BE ACCEPTED. Bids will be opened and publicly read aloud at 2:15 P.M. on the same date in the Council Chambers, Torrance City Hall.

All responses must include the following components:

1. Bidder's Proposal
2. Addenda Acknowledgment
3. Contractor's Affidavit
4. Bid Bond (10% of Bid)
5. List of Subcontractors
6. Bidder's References/Experience
7. Bidder's Information (2 pages)

Any questions regarding this bid should be directed to:
Diane Megerdichian, Business Manager, General Services Department 310-781-7151

Notice of Mandatory Pre-Bid Conference:

PLACE: Main City Hall, 3031 Torrance Boulevard, Torrance, CA 90503

DATE and TIME: July 31st, 2013 at 10:00 a.m.

BIDDER'S PROPOSAL

**BID FOR REPLACEMENT OF HVAC UNITS AT VARIOUS LOCATIONS
B2013-33**

In accordance with the Notice Inviting Bids pertaining to the receiving of sealed proposals by the City Clerk of the City of Torrance for the above titled improvement, the undersigned hereby proposes to furnish all work to be performed in accordance with the Plans, Specifications and Contract Documents, prepared by Bartef Yoosephian & Associates and City of Torrance for the bid as set forth in the following schedules.

Assignment of Contractor's values:

Item	Description	Total Amount In Figures*
01	1339 Post Avenue-, AC-13	
02	Fire Station #1, CU-1, FAU-1, AC-8 & AC-9	
03	Historical Museum, AC-10 and AC -11	
04	E. Annex Bldg & Safety, FC-1	
05	Fire Station #2, AC-7	
06	Fire Station #3, AC- 2	
07	Fire Station #6, AC-1	
08	General Aviation Center, AC-3, AC-4, AC-5, AC-6	
09	City Services Bldg., HV-1 through HV-8	
10	Cultural Arts Center, MU-1	
11	Greenwood Center, FAU-4 through FAU-11	
12	El Retiro Library, CU-2 and CU-3, FAU-2 and FAU-3	
13	E. Annex Fire Prevention, AC-12	
14	Benstead Plunge , WH-1 and B-1	

Item	Description	Total Amount In figures*
15	B2013-33 -BID TOTAL- in figures*	

BID TOTAL: _____
(Words)*

***BID MAY BE REJECTED IF TOTAL IS NOT SHOWN IN FIGURES AND WORDS.**

The undersigned furthermore agrees to enter into and execute a contract, with necessary bonds, at the prices set forth herein and in case of default in executing such contract, with necessary bonds, the check or bond accompanying this bid and the money payable thereon shall be forfeited thereby to and remain the property of the City of Torrance.

The above prices include all work appurtenant to the various items as outlined in the specifications and all work or expense required for the satisfactory completion of said item.

The undersigned declares that it has carefully examined the Specifications, and Contract Documents, and has investigated the site of the work and is familiar with the conditions thereon.

Company Name

Signature of principal in company

Date

Name and Title of Signer

Address: _____

Phone: _____

Fax: _____

License No. & Classification _____

ACKNOWLEDGMENT OF ADDENDA RECEIVED

B2013-33

The Bidder shall acknowledge the receipt of addenda by placing an "X" by each addendum received.

Addendum No. 1 _____

Addendum No. 2 _____

Addendum No. 3 _____

Addendum No. 4 _____

Addendum No. 5 _____

Addendum No. 6 _____

Addendum No. 7 _____

Addendum No. 8 _____

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Bidder's Signature

Date

CONTRACTOR'S AFFIDAVIT
B2013-33

1. That he is the _____
Title
of _____
(Name of Partnership, Corporation, or Sole Proprietorship)

2. That said proposal is genuine; that the same is not sham; that all statement of facts therein are true;
3. That such proposal was not made in the interest or behalf of any person, partnership, company, association, organization or corporation not named or disclosed;
4. That the Contractor did not directly or indirectly induce, solicit or agree with any-one else to submit a false or sham bid, refrain from bidding, or withdraw the bid, to raise or fix the bid price of the Contractor or anyone else, or to raise or fix any overhead, profit or cost element of the Contractor's price or the price of anyone else; and did not attempt to induce action prejudicial to the interest of the City of Torrance or any other bidder, or anyone else interested in the proposed contract;
5. That the Contractor has not in any manner sought by collusion to secure for itself an advantage over any other bidder or to induce action prejudicial to the interests of the City of Torrance, or of any other bidder or of anyone else interested in the proposed contract;
6. That the Contractor has not accepted any bid from any subcontractor or materialman through any bid depository, the bylaws, rules or regulations of which prohibit or prevent the Contractor from considering any bid from any subcontractor or materialman, which is not processed through said bid depository, or which prevent any subcontractor or materialman from bidding to any contractor who does not use the facilities of or accept bids from or through such bid depository;

CONTRACTOR'S AFFIDAVIT B2013-33 (CONTINUED)

7. That the Contractor did not, directly or indirectly, submit the Contractor's bid price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any individual or group of Individuals, except to the City of Torrance, or to any person or persons who have a partnership or other financial interest with said Contractor in its business.

Dated this _____ day of _____, 20_____.

Subscribed and Sworn to

before me this _____

of _____, 20_____

(Contractor)

(Title)

Notary Public in and for said

County and State.

(Seal)

BID BOND

B2013-33

KNOW ALL MEN BY THESE PRESENTS: That we, _____

as principal, and _____
as sureties, are held and firmly bound unto the City of Torrance, State of California, in the penal
sum of _____ dollars (\$ _____), for the payment whereof we
hereby bind ourselves, our successors, heirs, executors or administrators jointly and severally,
firmly by these presents.

The condition of this obligation is such that, whereas the above bounded principal is about to file
with and submit to the City of Torrance a bid or proposal for the performance of certain work as
required in the City of Torrance, Project No. B2013-33, said work being: Replacement of HVAC
Units at Various Locations, in compliance with the Specifications therefore under an invitation of
said City contained in a notice or advertisement for bids or proposals; now if the bid or proposal
of said principal shall be accepted and if said work be thereupon awarded to the principal by
said City and if the said principal shall enter into a contract with the said City in accordance with
said bid or proposal, or if the bid or proposal of the said principal is rejected, then this bond shall
be void and of no effect and otherwise in full force and effect.

WITNESS our hands this _____ day of _____, 20 _____.

Principal

Surety/Attorney-in-Fact

Signature

Name: _____
Local Address: _____
Phone No.: _____
Fax No.: _____

LIST OF SUBCONTRACTORS

The Bidder is required to fill in the following blanks in accordance with the provisions of the Subletting and Subcontracting Fair Practices Act (Chapter 2 of Division 5, Title 1 of the Government Code of the State of California) and should familiarize itself with Section 2-3 of the Standard Specifications.

1. Name Under Which Subcontractor is Licensed: _____

Subcontractor's Address: _____

Specific Description of Sub-Contract: _____

License Number: _____ CA License Classification/Type: _____

2. Name Under Which Subcontractor is Licensed: _____

Subcontractor's Address: _____

Specific Description of Sub-Contract: _____

License Number: _____ CA License Classification/Type: _____

3. Name Under Which Subcontractor is Licensed: _____

Subcontractor's Address: _____

Specific Description of Sub-Contract: _____

License Number: _____ CA License Classification/Type: _____

4. Name Under Which Subcontractor is Licensed: _____

Subcontractor's Address: _____

Specific Description of Sub-Contract: _____

License Number: _____ CA License Classification/Type: _____

Subcontractors listed in accordance with the provisions of Section 2-3 must be properly licensed under the laws of the State of California for the type of work which they are to perform. Do not list alternate subcontractors for the same work.

REFERENCES

(List work similar in magnitude and degree of difficulty completed by Contractor within the past five (5) years.)

1. Name (Firm/Agency): _____

Address: _____

Contact Person: _____ Telephone No.: _____

Title of Project: _____

Project Location: _____

Date of Completion _____ Contract Amount: \$ _____

2. Name (Firm/Agency): _____

Address: _____

Contact Person: _____ Telephone No.: _____

Title of Project: _____

Project Location: _____

Date of Completion _____ Contract Amount: \$ _____

3. Name (Firm/Agency): _____

Address: _____

Contact Person: _____ Telephone No.: _____

Title of Project: _____

Project Location: _____

Date of Completion _____ Contract Amount: \$ _____

4. Name (Firm/Agency): _____

Address: _____

Contact Person: _____ Telephone No.: _____

Title of Project: _____

Project Location: _____

Date of Completion _____ Contract Amount: \$ _____

Bidder's Information

The bidder must provide a detailed list of the trades and the description of the work they will perform with their own company for this project.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____

Contractor's License No.: _____ Class: _____

Date first obtained: _____

Has License ever been suspended or revoked? _____

If yes, describe when and why _____

Any current claims against License or Bond? _____

If yes, describe claims: _____

Type of entity (check one)

_____ Incorporated _____ Partnership _____ Sole Proprietorship

If incorporated, in what state _____

Federal Tax ID Number # _____

Principals in Company (List all - attach additional sheets if necessary):

<u>NAME</u>	<u>TITLE</u>	<u>LICENSE NO.</u> (If Applicable)
_____	_____	_____
_____	_____	_____
_____	_____	_____